

Facility Use Fee Schedule

Eastrose Fellowship Unitarian Universalist
1133 NE 181st Ave., Gresham, OR 97230
503-665-2628

No use of this facility shall interfere with, or be in conflict with, the Mission of Eastrose or the Principles and Purposes of the Unitarian Universalist Association.

Eastrose space includes Chapel, Lobby, Nursery, Classroom, Women's and Unisex Restrooms and Thatcher Room (kitchen/dining or meeting space).

Weddings, Memorial Services, Family Reunions, Non-member Group Meetings:

- Rental includes use of chapel and restrooms: \$125/hour
- Classrooms and Nursery: an additional \$10/hour
- Thatcher Room: \$25/hour
- Sexton required to open, remain for event, and close and lock up: \$25/hour. After 10:00pm, fee increases to \$30/hour
- Damage deposit: \$300, *refundable*
- Piano and Eastrose pianist: \$30/hour, for performance and rehearsal.
 - The Eastrose pianist reserves first right of refusal to play at events.
 - Event organizers may use outside musicians other than pianists.
- Audio-Visual Equipment and Technician: \$20/hour, including any pre-event preparation time (e.g., preparing PowerPoint slides) and rehearsal.
 - The AV equipment may only be operated by Eastrose staff.

All fees for personnel, including minister, sexton, church pianist and AV technician to be paid directly to Eastrose Fellowship UU, which will then disburse payments through church payroll.

Non-Profit groups: Contact the Eastrose office. Fees will be determined on a case-by-case basis, considering the group's mission, need and impact on our facilities.

Recurring or Long-Term rental: Contact the office to discuss fees.

Eastrose events and events for Eastrose members have first priority to use the facility.

- Members are not charged a building rental fee for private events. Donations are welcome and appreciated.
- Members must pay for Eastrose staff who put on the event (as noted above).
- Congregant is responsible for arranging for all services in advance, including minister, AV, musical support, food and beverages, set-up and clean-up, building alarm setting.
- Assistance by Eastrose hospitality group is based on availability of volunteers and arranged in advance.
- Activities sponsored by an Eastrose committee or approved by the Board of Trustees (e.g., auction), necessary costs will be charged to the appropriate committee's budget or reimbursed from event proceeds.